

TELETHON
KIDS
INSTITUTE
Discover. Prevent. Cure.

DISCOVERY
CENTRE
SCHOOLS



Telethon Kids Discovery Centre Incursion Program

Incursion Program

INFORMATION HANDBOOK

Our incursion primary school program offers the opportunity for students in Years 1-6 to complete a hands-on workshop run by a medical researcher.



Science activities run by actual Telethon Kids real life researchers.



A guided viewing of a real-life working lab.



Workshop topics we currently offer for our incursion program.

Year 1: Poo and You
Wee and Me

Year 2: Poo and You
Wee and Me

Year 3: Get a Lung of This
How Sweet It Is
Blood Buddies
Germs






Year 4: Get a Lung of This
How Sweet It Is
Blood Buddies
Germs

Year 5: How Sweet It Is
Germs
Meet a Researcher

Year 6: How Sweet It Is
Germs
Meet a Researcher

Sessions typically run every Monday to Friday during term time throughout the school year. The incursion is a great opportunity for your students to interact with actual Telethon Kids researchers and see STEM subjects come to life, as they are applied to real life-saving medical research. We can accommodate two workshops per incursion.

We currently offer the following topics for our incursion program:

Year 1:	  Poo and You Wee and Me
Year 2:	  Poo and You Wee and Me
Year 3:	    Get a Lung of This How Sweet It Is Blood Buddies Germ
Year 4:	    Get a Lung of This How Sweet It Is Blood Buddies Germ
Year 5:	   How Sweet It Is Germ Meet a Researcher
Year 6:	   How Sweet It Is Germ Meet a Researcher

To find out more about our workshops and how they link to the curriculum [click here](#).

About Telethon Kids Institute

The Telethon Kids Institute is based within Perth Children's Hospital and is one of the largest and most successful medical research institutes in Australia, comprising a dedicated and diverse team of around 1,300 staff, students and honoraries. The Institute is headed by leading paediatrician and infectious disease expert Professor Jonathan Carapetis AM, with Founding Director Professor Fiona Stanley AC now Patron. Telethon Kids is independent and not-for-profit.

Our mission is to discover, prevent and cure childhood diseases, by bringing together community, researchers, practitioners, policy makers and funders, to share our vision to improve the health and wellbeing of children through excellence in research.

For more information, visit our website at www.telethonkids.org.au

Charges and Payment

Incursion duration: 2 lessons plus 30 mins before and after for setup/packup and lunch or recess inbetween for reset.

Maximum size per incursion session: 64 students (students will be split into 2 classes)

Price per student:

- **\$5.00 + GST per student, per session for 25 or more**
- **Less than 25 students per session: a flat fee of \$125 + GST applies**

Once we receive your initial enquiry and arrange a suitable date for the incursion to take place, you will be asked to complete a Booking Confirmation Form and a New Customer Request Form, if applicable, to secure your booking. At the time of making your booking, please provide an estimate of the number of students who will be attending. Your total incursion fees will be calculated based on the number that attend on the day.

You will be emailed two weeks before your visit to confirm students numbers. A final invoice will be provided after your visit, if there are any changes to be made to the booking, it is the responsibility of the organising teacher to contact Telethon Kids institute and advise the changes.

Cancellation Policy

If you do decide to cancel your booking, please provide at least 30 days' notice so we can offer another group the opportunity to visit.

Please see our [Excursion Terms & Conditions](#) document for full policy details regarding bookings and cancellations.



The Discovery Centre is run by the Telethon Kids Institute, a not-for-profit health and research organisation. We rely on gifts, donations and research grants to fund our life-saving and life-changing research for children's health. If you would like to make a donation or organise an event to raise funds for kids health research with your school, you can find out more information on our [website](#) or [contact giving@telethonkids.org.au](mailto:contact.giving@telethonkids.org.au)

Duty of Care

While Telethon Kids Discovery Centre staff and volunteers will run the program with the students, duty of care remains the responsibility of school staff. School staff must be present at all times during the incursion session.

Working with Children Checks



All Telethon Kids research and staff members visiting your school have a current 'Working with Children' check and a Police Clearance as a condition of employment. Telethon Kids staff are able to present their 'Working with Children' checks at your request.

Setup/packdown

Telethon Kids will provide at least two presenters to run the incursion. Unless stated otherwise in your Incursion Booking Confirmation Form, they will arrive approximately 30 minutes before the program is due to begin with all the required equipment. Please arrange for someone to meet them and show them to the session area(s).

Due to the hands-on nature of our workshops, we will need access to the space 30 minutes before and after the sessions to setup and pack down. A minimum time of 30 minutes is needed between the two sessions to reset the workshop.

Please note that our workshop sessions require a projector, interactive whiteboard, screen or similar, with audio, to enable our team to present. The hands-on activity our team will conduct with your students during the session will be confirmed with you through email at time of booking. Please inform us of the type of presenting space(s) we will have access to during the session so that we can plan suitable activities for the space.



Capacity and Program Limitations

Due to the hands-on nature of the workshop incursion program, there is a strict maximum number of students that we can accommodate per session. Our team is able to present for a maximum of 2 hours and can visit 2 classes during this time (1 hour max. per class). We will prepare consumables and equipment for a maximum number of 32 students per class. All changes to your booking must be managed through the bookings team via schools@telethonkids.org.au.

Special Needs and Allergies

It is the responsibility of the school to advise Discovery Centre staff if any students have any special needs or allergies.

Safety

Telethon Kids Institute has \$20,000,000 Public Liability Insurance. A copy of our Public Liability Insurance certificate can be provided upon request.

On the day of your incursion

Our staff will arrive approximately 30 mins before the incursion and report to the admin office to sign in to the school. Please arrange for someone to meet them and show them to the session area(s). Due to the hands on nature of our workshops, we will need access to the space thirty minutes before and after the session to setup and pack down. Each workshop lasts one lesson. We ask that the two workshops be scheduled either side of a break (ie. recess or lunch) to allow time to reset or change workshop for second session.

Please note that our workshop sessions require a projector, interactive whiteboard, screen or similar, with audio, to enable our team to present. The hands-on activity our team will conduct with your students during the session will be confirmed with you through email at time of booking. Please inform us of the type of presenting space(s) we will have access to during the session so that we can plan suitable activities for the space.

Parking

Please ensure there is adequate parking available at your school to ease the arrival of Telethon Kids staff so that the incursion can commence on time.

We look forward to visiting your school group soon!

Please ensure you contact us immediately if there are any changes to be made to your total numbers at schools@telethonkids.org.au, so we can ensure necessary guidelines are being adhered to.

